

In Attendance: Arlene McDonald, Brian Quinn, Kevin Clarke, Darryl Haynes, Trevor Pike, Jillian Kavanagh, John Pond, Clara Penney, Dinah Helpert

Regrets: Justin Dearing, Kim Robertson, Finley Beaton, Kelly Moret, Pam Chandler, Lakshmi Viswanathan

- **Call to order:** the chair called the meeting to order at 11:05 a.m.
- **Agenda:** the chair called for the approval of the agenda; approved by Jillian, seconded by Dinah
- **Minutes:** the chair called for the approval of minutes of Meeting #25 (Sept. 19, 2013); approved by Kevin, seconded by Jillian

Business arising:

- **Plastic packaging recycling:** the bins have arrived and are in the cafeteria, but have not been properly set-up yet. Arlene will meet with Kim Thornhill to discuss signage & promotion initiatives, which will be active throughout the term & beyond. As per Darryl's request, Trevor will check with technical services to ensure proper bags are supplied for this initiative. Darryl has also checked with City of St. John's regarding food waste issues & and packaging does not have to be rinsed, but all food waste must be emptied before disposal. This will have to be stressed in all signage. Justin concerned proposed outside bin (similar in size to two existing ones behind gym) where bags of material will be stored until pickup, will be too small but Arlene thinks this will not be an issue as long as bin is emptied regularly & on time. Committee not sure if city will provide pickup service or if MI will need to drop-off but will clarify once bins are in full operation. Jillian asked if additional bins could be purchased to be placed in other locations within bldg. (ie: departments) to collect plastic that is disposed outside cafeteria but it was decided to postpone this until cafeteria bins are up-and-running first and assess if expanding service is warranted some time later.
- **Large electronics recycling bin:** was discussed at last meeting, Bernard was to investigate but he has since retired so Brian will call Carolyn @ Evergreen Recycling to check if city will properly dispose of this material if it is dropped-off at Robin Hood Bay. If not, MI will have to arrange material be dropped-off at Evergreen facilities on Elizabeth Ave. once bin is full. Brian & Trevor to find and price bin for this purpose.
- **MUN Sustainability Committee update:** Jillian was in attendance at last meeting (Oct 2013) and from what she observed, attempts to implement an action plan are slow. Much discussion has occurred regarding policies & action ideas but without a sub-committee or committees to follow-up and act on initiatives, not much will be accomplished. However, Ann Browne (VP Admin. & Finance) has been recently added to sit on this committee which was met with much optimism by Toby Rowe (MUN Sustainability Office) as Ann had spearheaded sustainability projects in her previous position with at Queens' University (associate VP Facilities/Physical Plant Services).

New business:

- Brian announced a cheque for nearly \$1500 was recently donated to the Campus Food Bank in time for purchase of needed fresh food items for Christmas food hampers. Kevin suggested we arrange a photo op with Noel Veitch to place in the next issue of the Bridge or on MI website. Brian to follow-up on this with Noel and Angie Bishop.
- Kevin suggested MISC create its own web link within MI website to highlight both current initiatives and projects completed since committee's inception in March 2009. Arlene, Jillian, and Clara volunteered to meet in near future to discuss and plan.
- Brian noticed he has not seen Pam or Lakshmi recently and neither has attended the past two MISC meetings so Arlene to check with Carla Myrick as to status of both students, if MISU would like to continue to have representation on the committee, and if two new students should be brought on-board.
- Enactus wire bin is currently at Avalon Ford for painting (as per Joe Singleton's email Nov.15) and for all intents and purposes, MI's role in this project is complete. Kevin unsure if MI logo will be placed on it and bin location tba by Enactus (not MI).
- Brian asked if MISC or MI in general willing to become depository for CFL (compact fluorescent lightbulbs) or other hazardous items (outlined on MMSB website), including allowing staff/faculty to bring such material to MI from home? Kevin didn't think so as all bldg. lighting provided/maintained by Dept. Works & Services so Brian will contact Ed Dobbin to see what (if any) recycling of hazardous material is done within his dept. and if MI can participate.
- Earth/Ocean Day activities: how can MISC become involved? Ideas suggested were to request MMSB, City of St. John's, Evergreen Recycling, Justin's environmental group, or Botanical garden set-up a recycling, composting, or other "green" display to commemorate one or both days. Will need volunteers to assist with any of these suggestions however.

Next meeting: after exams (Dec.13, 2013)

Adjournment: the chair adjourned the meeting at 11:41 a.m.